



BUBBENHALL PARISH COUNCIL

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CV3 2AT

Minutes of the Bubbenhall Parish Council Meeting held in the
Village Hall, Bubbenhall, on Tuesday, 15th May 2018
Draft minutes- to be approved at the next meeting on 19th June 2018

Present: Cllr J Lucas (Chair)
Cllr S Baker (Vice Chair)
Cllr Win Nwachukwu
Cllr Bob Powell
Cllr J Shattock
Cllr C Pilgrim

Cllr T Wright (WDC)
Cllr W Redford (WCC)

Jane Fleming (Clerk)
Members of Public 2

ORDINARY MEETING

1. Apologies for absence

Apologies were received from Cllr Haynes and Cllr P Redford (WDC)

2. Declarations of interest and dispensations

None received

3. Minutes of previous meeting on 10th April 2018

These were approved at the meeting and signed by the Chair

4. Matters arising:

- i. Bins on layby A445 near school.
Clerk to contact WDC to arrange for a quote for these bins to be emptied on a more regular basis.
- ii. Grass cutting
Clerk to contact Heritage to arrange for the Home Close to Moat Close footpath is kept to a reasonable height
- iii. Wildflower meadow
Cllr Lucas will be looking for volunteers to help with weeding. A date is to be arranged
- iv. White lines
Cllr W Redford confirmed that he has followed up on this outstanding task and it should be completed soon (see Annual Parish Assembly minutes)
- v. Proposed lawful development
Cllr Wright (WDC) agreed to follow this up with WDC

5. Finance

- i. Financial report (payments schedule attached)
Financial report was made available to Councillors prior to the meeting (receipts and payments schedule and bank reconciliation attached). Payments were approved at meeting and cheques were signed by Cllr S Baker and Cllr Nwachukwu. Receipts £7,800 and payments £1197.99. A balance of £27,833.88 is carried forward to next meeting June 2018.
- ii. Annual Report 2017/18

Signed
Chair:

- a. Consider, approve and sign Section 1, the Annual Governance Statement.
Following the Review of the effectiveness of the system of internal control – item 10 of Annual Parish meeting, the Council approved section 1 which was signed by Cllr Lucas (Chair) and Jane Fleming (Clerk)
- b. Consider, approve and sign Section 2, the Accounting Statement.
The accounting statement forming the Council’s Annual Return was approved by the Council and Cllr Lucas as Chair signed the form
- iii. Set period for the exercise of **public rights**
The period was set to commence on 4 June 2018 and end on 13 July 2018. Confirmation of the dates will be sent to external auditors. The notice will be posted on Parish Council website and both village notice boards on 1st June 2018.

6. Highways:

i. Update

A report on Highways/road safety was addressed in item 5 of the Annual Parish Assembly

ii. HS2 Funds

Cllr Powell reported that he has been in contact with HS2 project officer at WCC who pointed out that Bubbenhall is not within 1km of the route so would not be given priority for funding. However, if we can demonstrate a level of disruption caused to the community by the HS2 construction an application may be considered. One of the ideas discussed at the last meeting was a cycle path between Bubbenhall and Leamington Spa. Cllr W Redford (WCC) pointed out that it would be an extremely complicated process. There would be a number of issues, especially about land ownership along the route where the cycle path would run. Cllr Lucas mentioned the possibility of a pedestrian bridge over the A445. It was agreed to continue to look at the other idea of an Outdoor gym at playing fields.

7. Business from members of the public

i. Brick edging round spout needs attention

Clerk to check situation

ii. Large tree on path between coopers walk and top road needing attention

Residents of the property by the tree have raised a concern over the condition of the tree. Initially, it needs to be established whether the tree is inside or outside the property boundary and who owns the path. *Cllr Wright (WDC) has offered to contact WDC Estates team to establish ownership.*

8. Planning

- i. W/18/0522 - Gateway South, Land to the South and West of Coventry Airport and Middlemarch Industrial Estate, Coventry – **APPLICATION** deadline extended to 4th May 2018 – update
The date for the planning meeting had still to be confirmed. Currently, there are 100 objections by residents on the planning portal. Cllr Shattock stated that the local Parish Councils would object to this application and would be attending the planning meeting as would other concerned parties. It was also mentioned that extra time would be needed to give objectors the opportunity to speak. Cllr Shattock asked Cllr Wright (WDC) if both District Councillors will be objecting. Cllr Lucas asked if both District Councillors will be speaking at the planning meeting. Cllr Wright (WDC) confirmed that they would be making their objections.

9. Youth Space & recreation ground

- i. Update – this was addressed in item 4 of the Annual Parish Assembly
- ii. Youth Festival – this will be addressed at the next meeting of the Parish Council – 19th June 2018

10. Reports from meetings attended

None to report

11. Parish matters (AOB)

i. Update on vacancy

The deadline is 31st May 2018. At this point there has been one application. *Cllr Wright offered to publicise the vacancy through social media.*

12. Correspondence not dealt with in other items

None to report

Date of next meeting 19th June 2018

Signed
Chair: